



**AUTHORIZED FEDERAL ACQUISITION SERVICE
MISSION ORIENTED BUSINESS INTEGRATED SERVICES SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL MISSION ORIENTED BUSINESS INTEGRATED SERVICES**

**SINs 874-1, 874-1RC, 874-7, 874-7RC - MISSION ORIENTED BUSINESS INTEGRATED SERVICES
(MOBIS)**



**Stanley Associates, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033
703-227-6000
www.stanleyassociates.com**

Contract Number: **GS-10F-0317P**
Period Covered by Contract: May 10, 2004 - May 09, 2019

General Services Administration
Federal Acquisition Service

Pricelist current through A373, effective June 10, 2014

Products and ordering information in this Authorized FSS MOBIS Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



GSA Schedule 874

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CUSTOMER INFORMATION

1. Special Item Numbers (SINs) provided:

SIN	Page Number for Job Descriptions	Page Number for Hourly Rates
874-1, 874-1RC Integrated Consulting Services	4	14 & 15
874-7, 874-7RC Integrated Business Program Support Services	4	14 & 15

2. Maximum Order

For all SINs the maximum order threshold is \$1,000,000.00.

A delivery order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

3. Minimum Order

For all SINs the minimum order threshold is \$100.00.

4. Geographic Scope of Contract (Delivery Area)

The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico, and all U.S. Territories.

5. Discount from List Prices (Net Price)

Prices shown are NET prices, basic discounts have been deducted.

6. Quantity Discounts

- A bottom line discount of 0.5% per individual task order if the task order is funded at \$5,000,000 or more at time of award.

7. Prompt Payment Terms

0.5% 10 days, Net 30 days.

8. Government Purchasing Card

- a. Government Purchase cards are acceptable for payments at or below the micro-purchase level.
- b. Government Purchase cards are not acceptable for payments above the micro-purchase level.

9. Time of Delivery

Thirty (30) days after receipt of order or as mutually agreed upon by Stanley and the buying agency. There are no items available for expedited, overnight or urgent delivery.



10. F.O.B. Points

All destinations

11. Ordering Address

Stanley Associates, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033

Email : gwacsc@cgifederal.com

12. Payment Address

Non EFT Payments

Stanley Associates Inc.
P.O. Box 741387
Atlanta, GA 30374-1387

*For wire transfer payments, bank account information will be shown on invoice.

14. 508 Compliance

If applicable, Section 508 compliance information on services in this contract is available in Electronic and Information Technology (EIT) at the following:

gwacsc@cgifederal.com

The EIT standard can be found at www.Section508.gov/.

15. Data Universal Numbering System (DUNS) number:

14-4202843

16. Central Contractor Registration (CCR) Database Registration

Stanley Associates is registered with the Central Contractor Registration Database. Our registered number is 1998C240383.



DESCRIPTION OF SERVICES

SIN 874-1, 874-1RC: INTEGRATED CONSULTING SERVICES. Stanley provides expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include, but are not limited to:

- Strategic, business and action planning
- Process and productivity improvement
- Systems alignment
- Leadership systems
- Cycle time
- High performance work
- Performance measures and indicators
- Organizational assessments
- Program audits, evaluations and customized training

SIN 874-7, 874-7RC: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES. Stanley provides management or integration of programs and projects to include, but not limited to: program management, program oversight, project management and program integration of a limited duration. A variety of functions may be utilized to support program integration or project management tasks.



LABOR CATEGORY DESCRIPTION FOR ALL SINS

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Subject Matter Expert 4	<p>General Summary: Is well known expert in chosen field. Possesses requisite knowledge and expertise so recognized in the professional community that the Government is able to qualify the individual as an expert in the field for an actual Task Order (TO). Works under guidance of management to analyze problems, produce an understanding of the current environment and then to define alternatives for change.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none">• Formulates first problem statement of the issues involved in relating field of expertise to problems of client agency.• Performs functional allocation to identify required tasks and their interrelationships to execute change.• Identifies resources required for each task.	Master's Degree or equivalent** and 10 years of experience
Subject Matter Expert 3	<p>General Summary: Is very knowledgeable in chosen field with considerable work experience. Possesses requisite knowledge and expertise so recognized in the professional community that the Government is able to qualify the individual as an expert in the field for an actual Task Order (TO). Works under management supervision to analyze problems and produce classical output.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none">• Prepares functional allocation to identify required tasks and their interrelationships to develop solutions for implementation options.• Identifies resources required for each task.	Master's Degree or equivalent** and 6 years of experience
Subject Matter Expert 2	<p>General Summary: Is professionally trained expert in the field with considerable work experience. Possesses requisite knowledge and expertise so recognized in the professional community that the Government is able to qualify the individual as an expert in the field for an actual Task Order (TO). Works under management supervision or as a member of a team to analyze problems and produce classical output.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none">• Performs functional allocation to identify required tasks and their interrelationships to develop solutions for implementation options.• Identifies resources required for each task.	Bachelor's Degree or equivalent* and 10 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Subject Matter Expert 1	<p>General Summary: Is professionally trained expert in the field with limited experience. Works under supervision or as member of a team to analyze problems and produce classical output.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Outlines functional allocation to identify required tasks and their interrelationships to broaden solution for implementation considerations. 	Bachelor's Degree or equivalent* and 4 years of experience
Program Manager 6	<p>General Summary: Based upon extensive direct experience and working with the guidance of senior management, provides advice, assistance, guidance or consulting for a variety of services in support of the management and integration of programs and/or projects.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Program management leadership from analysis to execution, program integration (particularly as a team leader), program oversight analysis and options development, and project management and all it details. 	Master's Degree or equivalent** and 10 years of experience
Program Manager 5	<p>General Summary: Based upon direct experience and working with the guidance of senior management, provides advice, assistance, guidance or consulting for a variety of services in support of the management and integration of programs and/or projects or performs as a program manager.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Program management leadership from analysis to execution, program integration (particularly as a team leader), program oversight analysis and options development, and project management and all it details. 	Master's Degree or equivalent** and 7 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Program Manager 4	<p>General Summary: May work as a team member or under the general guidance of senior management or a program/project leader. Provides advice, assistance, guidance or consulting for a variety of services in support of the management and integration of programs and/or projects or perform as a program manager.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Program management leadership from analysis to execution, program integration (particularly as a team leader), program oversight analysis and options development, and project management and all its details. 	Master's Degree or equivalent** and 4 years of experience
Program Manager 3	<p>General Summary: Serves as the project manager for a large-complex task order (or group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Technical Representative (COTR), the task order-level COR(s), government management personnel and customer agency representatives.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. • Performs enterprise wide horizontal integration planning and interfaces to other functional systems. 	Bachelor's Degree or equivalent* and 10 years of experience
Program Manager 2	<p>General Summary: Serves as the project manager for a medium sized task order (or group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Technical Representative (COTR), the task order-level COR(s), government management personnel and customer agency representatives.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. • Performs enterprise wide horizontal integration planning and interfaces to other functional systems. 	Bachelor's Degree or equivalent* and 6 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Program Manager 1	<p>General Summary: Serves as the project manager for a small task order (or group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Technical Representative (COTR), the task order-level COR(s), government management personnel and customer agency representatives.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. • Performs enterprise wide horizontal integration planning and interfaces to other functional systems. 	Bachelor's Degree or equivalent* and 4 years of experience
Management Consultant 5	<p>General Summary: Based upon extensive experience and working independently, provides expert advice, assistance, guidance or consulting in support of the agencies' management needs for strategic, business, and action planning.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • System alignment studies and practices, cycle time analysis and alternatives, building high performance work teams, adopting leadership systems, developing performance measures and indicators, presenting process and productivity improvement options, making organizational assessments, and performing program audits, and evaluations. 	Master's Degree or equivalent* and 7 years of experience
Management Consultant 4	<p>General Summary: Based upon experience and working independently and/or with the guidance of senior management, provides expert advice, assistance, guidance or consulting in support of the agencies' management needs for strategic, business, and action planning.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • System alignment studies and practices, cycle time analysis and alternatives, building high performance work teams, adopting leadership systems, developing performance measures and indicators, presenting process and productivity improvement options, making organizational assessments, and performing program audits, and evaluations. 	Master's Degree or equivalent** and 4 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Management Consultant 3	<p>General Summary: In response to various needs, provides expert and/or detailed advice, assistance, guidance or consulting to management in support of the agencies' management needs for strategic, business, and action planning.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • System alignment studies and practices, cycle time analysis and alternatives, building high performance work teams, adopting leadership systems, developing performance measures and indicators, presenting process and productivity improvement options, making organizational assessments, and performing program audits, and evaluations. 	Bachelor's Degree or equivalent** and 10 years of experience
Management Consultant 2	<p>General Summary: Provides expert advice to project teams, identification of analysis techniques and tools, and providing other MOBIS services as required.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Under supervision and based upon experience, assist others in developing and documenting management consulting activities associated with system alignment studies and practices, cycle time analysis and alternatives, building high performance work teams, adopting leadership systems, developing performance measures and indicators, presenting process and productivity improvement options, making organizational assessments, and performing program audits, and evaluations. 	Bachelor's Degree or equivalent* and 6 years of experience
Management Consultant 1	<p>General Summary: Provide expert advice to project teams, identify of analysis techniques and tools, and providing other MOBIS services as required.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Develops and documents management consulting activities associated with system alignment studies and practices, cycle time analysis and alternatives, building high performance work teams, adopting leadership systems, developing performance measures and indicators, presenting process and productivity improvement options, making organizational assessments, and performing program audits, and evaluations. 	Bachelor's Degree or equivalent* and 4 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Program Analyst 4	<p>General Summary: May work relatively independently as a team lead or under the general guidance of senior management or a program/project leader. Provides a variety of services in support of the management and integration of programs and/or projects.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Program management leadership from analysis to execution, program integration (particularly as a team leader), program oversight analysis and options development, and project management and all its details. 	Bachelor's Degree or equivalent* and 6 years of experience
Program Analyst 3	<p>General Summary: May work as a team member or under the general guidance of management or a program/project leader.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Performs a variety of management tasks that are broad in nature and are concerned with the integration of teams/personnel, tools and techniques to provide MOBIS based program/project management services to improve operations. 	Bachelor's Degree or equivalent* and 5 years of experience
Program Analyst 2	<p>General Summary: Under supervision and based upon experience, assist others in analysis and preparation of program and project review materials.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Uses a variety of project management tools and database tools like Access, and Microsoft office to make representations of program/project issues and problems. 	Bachelor's Degree or equivalent* and 4 years of experience
Program Analyst 1 ++	<p>General Summary: Under close supervision and based upon experience, assist others in analysis and preparation of program and project review materials.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Uses variety of project management tools, simple database tools like Access, and Microsoft office to make representations of program/project issues and problems. 	High School or GED and 4 years of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Technical Support 3	<p>General Summary: May work as a team member or independently in the formation of system designs, development, and specifications translation to design.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • ADP systems analysis and programming and using major application programming on large-scale database management systems. • Uses state-of-the-art computer equipment and high level computer languages. 	Bachelor's Degree or equivalent* and 4 years of experience
Technical Support 2++	<p>General Summary: Under close supervision and utilizing past experience, assist other in the technical aspects of the task order assignment and supports MOBIS organization development activities.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Develops applications based on COTS or on microcomputer hardware as applied to web-based networks. 	High School or GED and 5 years of experience
Technical Support 1++	<p>General Summary: Entry level position. Demonstrated ability through coursework and certifications. Works under close supervision to perform well-prescribed tasks.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Programming • Full installation of applications • Network interfacing 	High School or GED and 3 years of experience
Senior Administrative Support++	<p>General Summary: Provides administrative-type support to technical and management personnel.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Documentation planning and support • Project administration, and general office support and word processing • Spreadsheet development • Executive secretarial support, human resource planning • Event planning and administration • Office relocation planning, mail services, records data input 	Bachelor's Degree or equivalent* and 1 year of experience

Commercial Job Title	General Summary and Functional Responsibilities/Duties	Education and Years of Experience Requirements
Junior Administrative Support++	<p>General Summary: Provides administrative-type support to technical and management personnel.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Documentation planning and support • Project administration, and general office support and word processing • Spreadsheet development • Executive secretarial support, human resource planning • Event planning and administration • Office relocation planning, mail services, records data input 	High School or GED and 5 Years of Experience
Senior Process Specialist	<p>General Summary: Consults on projects for organizational transformation that require the application of reengineering, organizational, and operational change management approaches and information technology infrastructure redesign.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Applies process improvement and reengineering methodologies and principles to conduct process modernization projects • Activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, and training. 	Bachelor's Degree or equivalent* and 2 years of experience
Junior Process Specialist	<p>General Summary: Under supervision and based upon experience, formulates and defines fundamental business processes and objectives through research and fact-finding combined with an understanding of applicable business systems and industry requirements.</p> <p>Functional Responsibilities/Duties: Examples of duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> • Develops or modifies moderately complex information systems. • Analyzes business and user needs, documenting requirements and revising existing system logic difficulties as necessary. 	Bachelor's Degree or equivalent*

 * Four (4) years of experience is considered equivalent to a Bachelor's Degree

**Two (2) years of experience plus BS/BA is equivalent to a Master's Degree

++ Denotes Service Contract Act covered labor category



HOURLY LABOR RATES - Customer Site Rates

Labor Category	5/10/14 thru 5/9/15	5/10/15 thru 5/9/16	5/10/16 thru 5/9/17	5/10/17 thru 5/9/18	5/10/18 thru 5/9/19
Subject Matter Expert 4	\$220.48	\$224.94	\$229.50	\$234.14	\$238.88
Subject Matter Expert 3	\$163.50	\$166.81	\$170.18	\$173.63	\$177.15
Subject Matter Expert 2	\$139.41	\$142.23	\$145.11	\$148.05	\$151.05
Subject Matter Expert 1	\$118.69	\$121.09	\$123.54	\$126.04	\$128.60
Program Manager 6	\$121.71	\$124.17	\$126.68	\$129.25	\$131.87
Program Manager 5	\$106.16	\$108.31	\$110.50	\$112.74	\$115.02
Program Manager 4	\$98.43	\$100.43	\$102.46	\$104.54	\$106.65
Program Manager 3	\$80.68	\$82.32	\$83.98	\$85.68	\$87.42
Program Manager 2	\$67.55	\$68.92	\$70.31	\$71.74	\$73.19
Program Manager 1	\$55.27	\$56.39	\$57.53	\$58.69	\$59.88
Management Consultant 5	\$109.45	\$111.67	\$113.93	\$116.24	\$118.59
Management Consultant 4	\$100.46	\$102.50	\$104.57	\$106.69	\$108.85
Management Consultant 3	\$84.83	\$86.55	\$88.30	\$90.09	\$91.92
Management Consultant 2	\$77.27	\$78.84	\$80.44	\$82.06	\$83.73
Management Consultant 1	\$68.15	\$69.53	\$70.94	\$72.38	\$73.84
Program Analyst 4	\$63.68	\$64.97	\$66.29	\$67.63	\$69.00
Program Analyst 3	\$59.69	\$60.90	\$62.14	\$63.40	\$64.68
Program Analyst 2	\$50.95	\$51.98	\$53.04	\$54.11	\$55.21
Program Analyst 1	\$41.26	\$42.09	\$42.95	\$43.82	\$44.70
Technical Support 3	\$63.06	\$64.34	\$65.64	\$66.97	\$68.33
Technical Support 2	\$42.70	\$43.56	\$44.44	\$45.34	\$46.26
Technical Support 1	\$32.80	\$33.47	\$34.14	\$34.83	\$35.54
Sr. Administrative Support	\$41.72	\$42.56	\$43.42	\$44.30	\$45.20
Jr. Administrative Support	\$30.45	\$31.07	\$31.70	\$32.34	\$33.00
Sr. Process Specialist	\$30.94	\$31.57	\$32.21	\$32.86	\$33.53
Jr. Process Specialist	\$26.53	\$27.06	\$27.61	\$28.17	\$28.74



HOURLY LABOR RATES - Contractor Site Rates

Labor Category	5/10/14 thru 5/9/15	5/10/15 thru 5/9/16	5/10/16 thru 5/9/17	5/10/17 thru 5/9/18	5/10/18 thru 5/9/19
Subject Matter Expert 4	\$275.61	\$281.19	\$286.89	\$292.70	\$298.62
Subject Matter Expert 3	\$203.56	\$207.68	\$211.89	\$216.18	\$220.56
Subject Matter Expert 2	\$173.81	\$177.33	\$180.92	\$184.58	\$188.32
Subject Matter Expert 1	\$147.77	\$150.77	\$153.82	\$156.93	\$160.11
Program Manager 6	\$152.13	\$155.21	\$158.35	\$161.56	\$164.83
Program Manager 5	\$132.71	\$135.40	\$138.14	\$140.94	\$143.79
Program Manager 4	\$123.03	\$125.52	\$128.07	\$130.66	\$133.30
Program Manager 3	\$100.85	\$102.89	\$104.98	\$107.10	\$109.27
Program Manager 2	\$84.45	\$86.16	\$87.90	\$89.68	\$91.50
Program Manager 1	\$69.08	\$70.48	\$71.91	\$73.36	\$74.85
Management Consultant 5	\$136.81	\$139.58	\$142.40	\$145.29	\$148.23
Management Consultant 4	\$125.07	\$127.61	\$130.19	\$132.83	\$135.52
Management Consultant 3	\$106.05	\$108.20	\$110.39	\$112.63	\$114.91
Management Consultant 2	\$96.60	\$98.55	\$100.55	\$102.59	\$104.66
Management Consultant 1	\$85.20	\$86.93	\$88.69	\$90.48	\$92.31
Program Analyst 4	\$79.61	\$81.22	\$82.87	\$84.55	\$86.26
Program Analyst 3	\$74.43	\$75.93	\$77.47	\$79.04	\$80.64
Program Analyst 2	\$63.68	\$64.97	\$66.29	\$67.63	\$69.00
Program Analyst 1	\$51.57	\$52.62	\$53.68	\$54.77	\$55.88
Technical Support 3	\$78.81	\$80.41	\$82.04	\$83.70	\$85.39
Technical Support 2	\$53.38	\$54.46	\$55.56	\$56.69	\$57.84
Technical Support 1	\$40.99	\$41.82	\$42.67	\$43.53	\$44.42
Sr. Administrative Support	\$52.19	\$53.24	\$54.32	\$55.42	\$56.54
Jr. Administrative Support	\$38.08	\$38.85	\$39.63	\$40.44	\$41.25
Sr. Process Specialist	\$38.68	\$39.46	\$40.26	\$41.08	\$41.91
Jr. Process Specialist	\$33.18	\$33.85	\$34.54	\$35.24	\$35.95



Service Contract Act: The labor categories that fall under the requirements of the Service Contract Act (SCA) (i.e., non-exempt labor categories) are identified in the matrix below.

SCA Matrix

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Program Analyst 1	14071 Computer Programmer I	2005-2103
Technical Support 1	14101 Computer Systems Analyst I	2005-2103
Technical Support 2	14102 Computer Systems Analyst II	2005-2103
Sr. Administrative Support	01020 Administrative Assistant	2005-2103
Jr. Administrative Support	01311 Secretary I	2005-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA eligible labor categories. The prices for the indicated SCA labor categories meet the requirements of the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices may be discounted accordingly.